

## REQUEST FOR INFORMATION

This form is being provided under the provisions of Act 3 of 2008 in response to your request for information. The completed request can be submitted in the following manner:

In person or by Mail: Open Records Officer  
Mount Carmel Area School District  
600 West Fifth Street  
Mount Carmel, PA 17851

Fax: (570)339-0487 Attention: Open Records Officer

E-mail: [openrecordsofficer@mca.k12.pa.us](mailto:openrecordsofficer@mca.k12.pa.us)

REQUESTOR INFORMATION
Date of Request: _____
Name: _____
Address: _____
Phone: _____
<b>Description of request:</b>

# REQUEST FOR INFORMATION RESPONSE

## OPEN RECORDS OFFICER

Date Received: \_\_\_\_\_ Name: \_\_\_\_\_

Approved/Denied \_\_\_\_\_

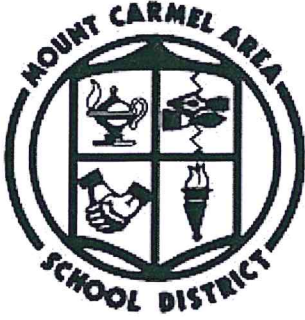
Date: \_\_\_\_\_

Response to Request Attached: \_\_\_\_\_

Referred to: \_\_\_\_\_

Date: \_\_\_\_\_

**Notes:**



# Mount Carmel Area School District

600 W 5TH ST  
MOUNT CARMEL PA 17851-1897  
PHONE: 570-339-1500 FAX: 570-339-0487

## OPEN RECORDS OFFICER INFORMATION

Mr. Pete Cheddar  
Mount Carmel Area School District  
600 W. 5<sup>th</sup> Street  
Mount Carmel, PA 17851

Or

Ms. Corrina Lesko  
Mount Carmel Area School District  
600 W. 5<sup>th</sup> Street  
Mount Carmel, PA 17851

Email: [openrecordsofficer@mca.k12.pa.us](mailto:openrecordsofficer@mca.k12.pa.us)  
Fax: 570-339-0487

## PA OFFICE OF OPEN RECORDS

Commonwealth of PA  
Office of Open Records  
Commonwealth Keystone Bldg.  
400 North St, Plaza Level  
Harrisburg, PA 17120-0225

Email: [openrecords@pa.gov](mailto:openrecords@pa.gov)  
Executive Director: Erik Arneson  
Deputy Director: Nathan Byerly