

**Mount Carmel Area School District**  
**Agenda**  
**January 20, 2022**

**Work session:** 6:30 P.M. – 7:00 P.M.

- I. **Call to Order:** 7:00 P.M. Board Room
- II. **Roll Call:**
- III. **Announcements:**
- IV. **Recognition of Student Merit Award Winners.**  
High School – Matthew Kelley (November)  
Elementary – Trenton Arbogast (November)
- V. **Approval of Minutes:**  
A motion is needed to approve the minutes of the December 1, 2021 Special Board Meeting, December 1, 2021 Reorganization Meeting. **(Voice Vote)**
- VI. **PTA Representative Report.**
- VII. **Recognition of Guests desiring to speak to listed agenda items. - Please state name and address.**
- VIII. **Administrative Reports:**
  - A. Superintendent
  - B. Principal's Reports
    1. Senior High School
    2. Junior High School
    3. Elementary
  - C. Special Education Director's Report
  - D. Maintenance Report
  - E. Athletic Director's Report
- IX. **Athletic Items:**
  - A. A motion is needed to approve Athletic Items 1. through 3. as listed. (Roll Call)
    1. Approve Christopher Olsen as Head Junior High Track & Field coach at a salary of \$1,200.00 as per the letter presented. All clearances are on file.
    2. Approve Kristen Florio as Assistant Junior High Track & Field coach at a salary of \$1,000.00 as per the letter presented. All Clearances are on file.
    3. Approve Donovan James as Interim Junior High Boys Basketball coach at Step 1 at a prorated salary of \$\_\_\_\_\_.
- X. **Financial Items:**
  - A. A motion is needed to approve Financial Items 1. through 4. (Roll Call)
    1. Treasurer Report
    2. Cafeteria Report
    3. Athletic Fund Report
    4. Payment of Bills
- XI. **Committee Reports:**
  - A. Mount Carmel Area Education Foundation

**XII. New Business – Action Items:**

A. A motion is needed to approve New Business Items 1. through 12. as listed. (Roll Call)

1. Approve the annual donation to the Mount Carmel Area Public Library in the amount of \$ 4,000.00.
2. Approve the annual contract between the district and Big Foot Crossing, for treating the football and soccer fields, at a total cost of \$ 4,875.20.
3. Approve Berkheimer OneSource for the comparison and processing of the district's Act 80 records at a cost of \$834.30.
4. Approve the 3 year agreement with WVIA at a cost of \$\_\_\_\_\_ per year, as per the letter presented.
5. Approve BEST Cleaners to fill two open elementary custodial positions for the last 20 weeks of the 2021-2022 school year at a cost not to exceed \$19,600 for two employees.
6. Adopt a Resolution pertaining to the 2022-2023 Preliminary Budget.
7. Approve transfer of \$\_\_\_\_\_ from the fiscal year 2021-2022 general fund balance to the capital reserve fund, effective January 21, 2022. The capital reserve fund will be used in building projects in accordance with the PA Municipal Code for projects and deferred maintenance needs.
8. Approve the purchase of a plow from Storcks Plows at a cost not to exceed \$5,900.00 as per the quote presented. The cost includes installation.
9. Approve the graduation of senior student ID #7026 for the Class of 2022.
10. Approve Jason Tandler to Klinger's 2021-2022 Bus Driver substitute driver list.
11. Approve the MCA Big Red Band to travel to Florida in April 2022 to perform at Disneyworld's 50th Anniversary celebration.
12. Approve the first reading of the following board policy

*217 Graduation (Attachment)  
610 Purchases Subject to Bid  
611 Purchases Budgeted  
626 Procurement Procedure (Attachments)*

13. Approve the 6 month review of the Mount Carmel Area Health and Safety Plan as presented. This plan is subject to change based on the changing requirements from the CDC, PA DOH and PDE.

**XIII. Personnel Items:**

A. A motion is needed to approve Personnel Items 1. through 10. as listed. (Roll Call)

1. Accept resignation of Mike Gilger as JH-SH 180 day substitute as per letter presented.

2. Accept the resignation of Sandra Horsfield as part time custodian, effective January 14, 2022 as per the letter presented.
3. Approve the internal move of Luke Darrup from JH-SH Life Skills teacher to JH-SH Alternative Education teacher with a salary adjustment from Step 2 to Step 3 at a prorated salary \$36,098 for the remainder of the 2021-2022 school year. The alternative education position was open due to Andrew Monger leaving for a position outside of our district.
4. Approve the internal move of Lindsey Croker to JH-SH Life Skills teacher from Elementary Life Skills. This position was open due to the move of Luke Darrup to JH-SH Alternative Education. No salary adjustment for this internal move.
5. Approve the internal move of Dotty Smith to Elementary Remediation Specialist from 3rd grade elementary teacher. There is no salary change with this move.
6. Approve Leanne Ryan as the Mental Health/Wellness Coordinator for the 2021-2022 school year with a stipend of \$1,500. This stipend will be grant funded.
7. Approve Erin Seliga and Jessica Kerr as Internal Coches for Path to Graduation Program (P2G) with a stipend of \$800.00 each. These are grant funded positions funded through Pennsylvania Training and Technical Assistant Network.
8. Approve Carole Lubeskie, Tiffany Stepp, Lisa Smith, Juanita McBride, Chris Olsen, Andrea Guffey, Tammy Michaels and Diane Rumble as Mentors for the Path to Graduation Program (P2G) with a stipend of \$600.00 each (prorated at \$300.00 each for half of the ). These are grant funded positions through the Pennsylvania Training and Technical Assistant Network.
9. Approve the resignation of Michael Paulson as a member of the Elementary Family and Schools Together (FAST) program effective immediately as per the letter presented.
10. A motion is needed to accept the applications and place them on file and add to the substitute list pending file completion.

Applications to be placed on file:  
 Kiley, Nicole – Mount Carmel, PA  
 Smith, Marcia – Kulpmont, PA

Early Ed  
 Elem Ed; Reading

**XIV. Public Comments and Questions:**

**XV. Adjournment.**

**XVI. Future Meetings:**

Regular Meeting – February 17, 2022

**XVII. Board Handouts:**

- A. Minutes of the December 1, 2021 Reorganization Meeting
- B. Minutes of the December 1, 2021 Special Board Meeting