Mount Carmel Area School District
Agenda
April 20, 2023

Work Session: 6:30 p.m. – 7:00 p.m.

I. **Call to Order**: Combined virtual and live school board meeting.

II. **Roll Call**: 7:00 p.m.

III. **Announcements**:

IV. Recognition of Student Merit Award Winners
Elementary – Kenneth Wisnoskie (March)
High School – Leah Shedleski (March)

V. **Approval of Minutes**:
A motion is needed to approve the minutes of the March 16, 2023 Regular Board Meeting and the amended minutes of December 7, 2022 Special Board Meeting**.** ***(Voice Vote)***

VI. **PTA Representative Report.**

VII. **Recognition of Guests desiring to speak to listed agenda items. - Please state name and address.**

VIII. **Administrative Reports:**

A. Superintendent

B. Principal's Reports:
1. Senior High School
2. Junior High School
3. Elementary

A. Special Education

B. Maintenance Report

C. Athletic Director's Report

IX. **Athletic Items:**
B. A motion is needed to approve Athletic Items 1. through 3. as listed: ***(Roll Call Vote)***

1. Approve Josh Burns as Head Varsity Girls' Soccer Coach at Step 1, with a salary of $2,400.00, pending receipt of all clearances.

2. Approve a 5 year contract for Head Varsity Football coach John Darrah. The contract would begin in 2025 and continue through the 2029 football season.

3. Approve the updated Mount Carmel Area School District Game Worker pay schedule as presented.

X. **Financial Items:**
A. A motion is needed to approve Financial Items 1. through 4. ***(Roll Call Vote)***
1. Treasurer Report
2. Cafeteria Report
3. Athletic Fund Report
4. Payment of Bills

XI. Committee Reports:

A. Mount Carmel Area Education Foundation

XII. New Business – Action Items:

A. A motion is needed to approve New Business Items 1. through 16. as listed:
(Roll Call Vote)

1. Approve to exonerate all taxes from 2021 forward by Mount Carmel Area School District for the properties located at North Hickory and 3rd Street Mount Carmel, PA (parcel # 005-01-002-108) and 243 W Fig Street Mount Carmel, PA (parcel# 007-02-004-226) as per the letter presented. Mount Carmel Borough is a tax exempt municipality.

2. Approve the one year service agreement with Clark Service Group for four combi-ovens paid by the food service account at a cost of $1,450.00.

3. Approve the purchase of a replacement condensing unit from Rick's Refrigeration for the elementary kitchen walk-in cooler at a cost of $5,875.00.

4. Approve the purchase of new ice machines from Hubert Company for the high school and elementary kitchens at a cost of $8,723.00.

5. Approve the purchase and installation of an acoustic panel door for the high school library by R.J. McCarville Associates at a cost of $16,500.00.

6. Approve the updated Early College MOU agreement with Commonwealth University as presented.

7. Approve the Dual Credit Affiliation Agreement with The Pennsylvania State University Commonwealth Campuses as presented.

8. Approve the 2 year agreement with Delta Dental for the 2023-2024 and 2024-2025 school years as presented. (There is ***no increase*** in premium)

9. Approve the contract between Behavioral Health Associates and Mount Carmel Area School District for the 2023-2024 school year as presented.

10. Approve the expulsion of Student PA Secure ID# 6385070484 as per the letter presented through June 2, 2023.

11. Approve the Flexible Instructional Days Application with PDE for the school years 2023-2024, 2024-2025, and 2025-2026.

12. Approve the 2023-2024 Northumberland County Career and Technology Center budget as presented. Mount Carmel Area's contribution will be $572,000.00.

13. Approve two annual class night/graduation awards as per the letter presented.

14. Approve the agreement between Mount Carmel Area School District and Maria and Masillas Belkadi for transportation services for Student PA Secure ID#1689630248 for the remainder of the 2022-2023 school year.

15. Approve the first reading of the following board policies:

    137 Home Education Programs
    137.1 Extracurricular Participation by Home Education Students
    137.2 Participation in Cocurricular Activities and Academic courses by Home Education Students

137.3 Participation in Career and Technical Education Programs by Home Education students

16. Approve the second and final reading of the following board policies:

262 Federal Fiscal Compliance – Attachment – Sole Source
336.1 Military Duty and Leave

XIII. <u>Personnel Items</u>:

A. A motion is needed to approve Personnel Items 1.through 16. as listed:
<u>(Roll Call Vote)</u>

1. Accept the resignation of Carol Matejick as part time custodial staff in the elementary school as per the letter presented.

2. Approve the retirement of Elaine Bartol as Elementary Secretary effective June 30, 2023 as per the letter presented. She would like to remain on the substitute list.

3. Approve to hire April Phillips as part time custodial staff in the elementary school at a salary of $12.00 per hour for 4 hours per day. She will replace Carol Matejick who resigned.

4. Accept the resignation of Zachary Zerbe as a student worker effective April 14, 2023 as per the letter presented.

5. Accept the resignation of Kimberly Schmeltz as Senior High School Principal effective April 18, 2023 as per the letter presented.

6. Approve the hire of Bruce Graff as Maintenance Tier 1, at a salary of $38,000.00, with benefits. This position was open due to a retirement.

7. Approve to amend the motion from February 16, 2023 of the hiring of Daniel Moroz to include “with benefits”.

8. Approve to hire Grini DeJesus as a part time teacher aide, at a salary of $12.00 per hour, without benefits with a six month probationary period. This position is due to a resignation.

9. Hire _____ as an Elementary teacher, at Step __, Bachelor’s/Master’s at a salary of $ _____ with/without benefits as per the teacher’s contract. This position is open due to a retirement.

10. Approve Heather Billman as summer Kaupas Camp Teacher at $25 per hour. This position is paid for by the Kaupas Camp and is not at a cost to the district.

11. Approve the retirement of Catherine Grayeski, effective June 5, 2023 as per the letter presented.

12. Approve the maternity leave of employee ID# 102048 as per the letter presented.

13. Approve the maternity leave of employee ID# 101788 as per the letter presented.

14. Ratify the approval of the FMLA leave of employee ID# 100688 as presented.

15. Approve Robert Schoppy as JR-SR High and Elementary hallway security at $12 per hour for four hours per day, pending receipt of all clearances.

16. A motion is needed to accept the applications, place them on file, and add the following to the substitute list pending file completion.

Graziano, Alexandra – Marion Heights, PA	Security
Hovenstine, Brooke – Coal Township, PA	Early Ed
Neff, Abbie – New Kensington, PA	Elem Ed
Scicchitano, Michael – Locust Gap, PA	Act 91
Zeller, Jeanette – Marion Heights, PA	Security

17. **(ADDED) Approve Lisa Varano as acting High School Principal from May 1, 2023 to June 4, 2023 at a per diem daily rate of $383.90. This move is necessary due to the resignation of High School Principal, Kim Schmeltz.**

XIV. Public Comments and Questions:

XV. Adjournment.

XVI. Future Meetings:
Regular Meeting – May 15, 2023

XVII. Board Handouts:
A. Minutes of the March 16, 2023 Regular Board Meeting
B. Miscellaneous Correspondence