Mount Carmel Area School District
Agenda
May 15, 2023

Work Session: 6:30 p.m. – 7:00 p.m.

I. **Call to Order**: 7:00 p.m.

II. **Roll Call**:

III. **Announcements**:

IV. **Recognition of Student Merit Award Winners.**
High School – Katelyn Elgin (April)
Elementary – Michael Higgins (April)

V. **Approval of Minutes**:
A motion is needed to approve the minutes of the April 20, 2023 Regular Board Meeting.
(Voice Vote)

VI. **PTA Representative Report.**

VII. **Recognition of Guests desiring to speak to listed agenda items. Please state your name and address.**

VIII. **Administrative Reports:**
A. Superintendent

B. Principal's Reports
1. Senior High School
2. Junior High School
3. Elementary School

C. Special Education

D. Maintenance Report

E. Athletic Director's Report

IX. **Athletic Items:**
A. A motion is needed to approve Athletic Item 1. through 9. as listed:

1. Accept the letter of resignation from Sharon Stankiewicz as Assistant Swim and Dive Coach as per the letter presented.

2. Accept the letter of resignation of John Backes as Head Swim and Dive Coach as per the letter presented.

3. Approve Brent Runge as Winter and Spring Weight Room Monitor at a stipend of $500.00 for each season for one hour per day, four days per week.

4. Approve the use of facilities by the Red Tornado Touchdown Club/MCA Football as per the Facilities Access Request presented.

5. Approve the use of facilities by the MCA Sharks Swim Team as per the Facilities Access Request presented.

6. Approve the use of facilities by the MCA Tornado Swim Team as per the Facilities Access Request presented.

7. Approve the use of facilities by the Mount Carmel Area Track & Field Team as per the Facilities Access Request presented.

8. Approve the use of facilities by Mount Carmel Area Football as per the Facility Access Request presented.

9. Approve the use of facilities by the Mount Carmel Area Red Tornadoes, Inc. as per the Facility Access Request presented.

X. Financial Items:

A. A motion is needed to approve Financial Items 1. through 4. ***(Roll Call Vote)***
   1. Treasurer Report.
   2. Cafeteria Report.
   3. Athletic Fund Report.
   4. Payment of Bills.

XI. Committee Reports:

A. Mount Carmel Area Education Foundation

XII. New Business – Action Items:

A. A motion is needed to approve New Business Items 1. through 15. as listed: ***(Roll Call Vote)***

1. Approve the use of facilities by Mount Carmel Area School District and Mount Carmel PTA as per the Facility Access Request presented. Current insurance certificate is on file.

2. Approve the use of facilities by the Class of 2023 as per the Facility Access Request presented.

3. Appoint Donna James as School Board Secretary, for the period of July 1, 2022 through June 30, 2026, with a performance bond of $100,000.00.

4. Approve the printing of real estate bills and per capita bills as per the BerkOne agreement presented.

5. Approve the Memorandum of Understanding between the Mount Carmel Area School District and the Central Susquehanna Intermediate Unit/Central Susquehanna LPN Career Center pertaining to a Dual Enrollment Program as per the MOU presented.

6. Approve the agreement between Misericordia University and Mount Carmel Area School District as per the agreement presented.

7. Approved the 2 year agreement with Diversified Treatment Alternative Centers, LLC and Mount Carmel Area School District for the school years 2023-2024 and 2024-2025 as per the agreement presented.

8. Approve the 3 year agreement with TeleVine Speech Therapy for the 2023-2026 school year as presented.

9. Approve Sweet, Stevens, Katz & Williams as special legal counsel for Mount Carmel Area School District for Special Education and other matters as assigned at the rates proposed in their fee agreement presented.

10. Approve the 2023-2024 fiscal year Proposed Final Budget in the amount of $_____ and to authorize it being advertised and made available for inspection as per the PA School Code. Final adoption will be an action item at the June meeting.

11. Approve the payment of $7,700 to Klacik and Associates for services related to audit for the year ending June 30, 2022.

12. Approve the purchase of a Cub Cadet Zero Turn Lawn Mower from Ludwig's Farm and Lawn Equipment Company, as per the quote presented.

13. Approve Crystal Mease to Klinger's 2022-2023 Bus Driver List.

14. Approve the first reading of the following board policy:

    251 Students Experiencing Homelessness, Foster Care and Other Educational Instability

15. Approve the second reading of the following board policies:

    137 Home Education Programs
    137.1 Extracurricular Participation by Home Education Students
    137.2 Participation in Cocurricular Activities and Academic courses by Home Education Students
    137.3 Participation in Career and Technical Education Programs by Home Education students

XIII. <u>Personnel Items</u>:

A. A motion is needed to approve Personnel Items 1. through 12. as listed:
(Roll Call Vote)

1. Approve Clarissa Gidaro as part time summer custodian (Clarissa is currently serving as 2nd shift custodian) at $12 per hour at a max of 20 hours per week. This position is needed to help assist with preparing/cleaning classrooms for the new school year.

2. Approve April Phillips as part time summer custodian (April is currently serving as 2nd shift custodian) at $12 per hour at a max of 20 hours per week. This position is needed to help assist with preparing/cleaning classrooms for the new school year.

3. Approve the retirement of Diane Rumbel as Junior High School English Teacher, effective September 5, 2023 as per the letter presented.

4. Approve the retirement of Bernard Stellar as High School Music Teacher, High School Band Director and Jazz Band Director effective June 5, 2023 as per the letter presented. He would like to remain on the substitute list.

5. Approve the retirement of Walter J. Kozlowski as Senior High English Teacher, effective June 5, 2023 as per the letter presented. He would like to remain on the substitute list.

6. Accept the resignation of Taylor Tamecki as Special Education Teacher, effective June 5, 2023 as per the letter presented.

7. Approve Nicole Kiley as a substitute for 2023 Summer Kaupas Camp at $25.00 per hour. Kaupas Camp is at no cost to the school district. It is funded by donations and grants through the Mount Carmel Area Education Foundation.

8. Approve the hire of Cassondra Vellner as Elementary Special Education Teacher, at a salary of $38,598 (Bachelor's scale) with benefits, *pending receipt of her state certification,* as per the teachers contract. This position was open due to the resignation of a current staff member and will have a start date of August 16, 2023.

9. Approve the hire of Christopher Stellar as Secondary Music Teacher, at a salary of $40,257 (Bachelor's scale) with benefits as per the teachers contract. This position was open due to retirement and will have a start date of August 16, 2023.

10. Approve Christopher Stellar as High School Band Director at a stipend of $5,000. This position was open due to retirement.

11. Approve the maternity leave of employee ID# 102299 as per the letter presented.

12. A motion is needed to accept the applications, place them on file, and add to the substitute list pending file completion.

Applications to be placed on file:

George Barron – Bloomsburg, PA	Principal
Walter Kalinoski – Mount Carmel, PA	Substitute
Gerard Kuna – Girardville, PA	Science
Madeline Charles – Benton, PA	English
Zane Simpson – Beaver Springs, PA	Principal
Kathy Williams – Mount Carmel, PA	Aide
Elissa Vincenzes – Kulpmont, PA	Secretary
Micah Moyer – Louisa, VA	English
Chistopher Stellar – Kulpmont, PA	Music
Evelyn Webb – Elysburg, PA	Secretary

XIV. Public Comments and Questions:

XV. Adjournment:

XVI. Future Meetings:
Regular Meeting – June 15, 2023

XVII. Board Attachments:
Minutes of the April 20, 2023 Regular Board Meeting