Mount Carmel Area School District
Agenda
June 15, 2023

Work session: 6:30 p.m. - 7:00 p.m.

I. **Call to Order**: 7:00 p.m. Board Room

II. **Roll Call**:

III. **Announcements**:

IV. **Approval of Minutes**:
A motion is needed to approve the minutes of the May 15, 2023 Regular Board Meeting.
(Voice Vote)

V. **PTA Representative Report.**

VI. **Recognition of Guests desiring to speak to listed agenda items. - Please state name and address.**

VII. **Administrative Reports:**

A. Superintendent

B. Principal's Reports:
   1. Senior High School
   2. Junior High School
   3. Elementary

C. Special Education

D. Maintenance Report

E. Athletic Director's Report

VIII. **Athletic Items:**

A. A motion is needed to approve Athletic Item 1. through 8. as listed:
(Roll Call Vote)

1. Approve the use of facilities by the Mount Carmel Area Cheerleading as per the Facility Access Request presented.

2. Approve the use of facilities by Mount Carmel Area Junior High Football as per the Facility Access Request presented.

3. Accept the resignation of Lisa Varano as Head Girls Varsity Basketball Coach effective immediately, as per the letter presented.

4. Accept the resignation of Gary Spears as Assistant Varsity Girls Basketball Coach effective immediately, as per the letter presented.

5. Approve STAR Inc. Physical Therapy three year contract as presented.

6. Approve to hire Josh Kleha as Strength and Conditioning Coach at $30.00 per hour, for five hours per week, not to exceed $8,000 for the 2023-2024 school year, pending completion of his personnel file.

7. Approve to hire Vanessa Lentini as Head Varsity Swimming Coach at Step 1, with a salary of $1,900.00 pending file completion.

8. Approve to hire Mandy Menapace as Assistant Varsity Swimming Coach at Step 1, with a salary of $1,000.00 pending file completion.

IX. Financial Items:

a. A motion is needed to approve Financial Items 1. through 4. ***(Roll Call Vote)***
   1. Treasurer Report
   2. Cafeteria Report
   3. Athletic Fund Report
   4. Payment of Bills

X. Committee Reports:

A. Mount Carmel Area Education Foundation

XI. New Business – Action Items:

a. A motion is needed to approve New Business Items 1. through 31. as listed: ***(Roll Call Vote)***

1. Approve to elect Edward Zack as School Board Treasurer for the 2023-2024 fiscal year with a performance bond of $100,000.00.

2. Approve Attorney Edward Greco as solicitor at a retainer of $9,000.00 and increase his hourly rate to $80 per hour for additional services as needed, for the 2023-2024 fiscal year.

3. Approve UNB Bank as depository for the school district.

4. Approve the agreement with Kidventure Therapy Inc. for the 2023-2024 school year as presented.

5. Approve the Memorandum of Understanding between CSIU Northumberland Area Head Start Agency and Mount Carmel Area School District as presented.

6. Approve the Memorandum of Understanding between Hempfield Behavioral Health Inc. and Mount Carmel Area School District as presented.

7. Approve the resolution authorizing Peter Cheddar to sign any and all contracts, agreements, grants and/or licenses with the Department of Education.

8. Approve the authorization of facsimile signatures of the board officers, high school principal, and superintendent of schools for school related affairs for the 2023-2024 school year.

9. Approve and adopt the 2023-2024 final fiscal year budget for the Mount Carmel Area School District in the amount of $23,114,275.66, with a 1 mill tax increase.

10. Approve the re-enacting and continuation of the resolution providing for the levy and assessment of a school tax for the general purposes on real property in the Mount Carmel Area School District for the 2023-2024 fiscal year at a rate of 59.59 mills on a dollar for Northumberland County, and 38.32 mills on a dollar for Columbia County.

11. Approve the 2023 Homestead and Farmstead Exclusion Resolution in the amount of $1,627.00 for a reduction of $96.95 in real estate taxes for approved homestead properties. (There are no approved Farmstead properties).

12. Approve the re-enacting and continuation of the resolution levying and assessing a per capita tax for general school purposes of five dollars on each resident or inhabitant over the age of eighteen years of age within the Mount Carmel Area School District for the 2023-2024 fiscal year.

13. Approve the re-enacting and continuation of the resolution levying and assessing a per capita tax of five dollars under the provisions of Act 511 for general school purposes on each resident or inhabitant over the age of eighteen years of age within the boundaries of the Mount Carmel Area School District for the 2023-2024 fiscal year.

14. Approve the re-enacting and continuation of the resolution levying and assessing an occupation tax of ten dollars under the provisions of Act 511 for general school purposes on any person engaged in any occupation, trade, or profession within the boundaries of the Mount Carmel Area School District for the 2023-2024 fiscal year.

15. Approve the re-enacting and continuation of the resolution for a tax under the provisions of Act 511 for general school purposes at the rate of one-half of one percent of salaries, wages, commissions, and other compensation and net profits earned by residents of the Mount Carmel Area School District for the 2023-2024 fiscal year.

16. Approve the re-enacting and continuation of the resolution providing for the levy and assessment of a school tax for general purposes under the "Local Tax Enabling Act" upon the privilege of leasing unimproved lands or portions thereof within the Mount Carmel Area School District for the 2023-2024 fiscal year.

17. Approve the re-enacting and continuation of the resolution levying and assessing an occupation tax under the provisions of Act 511 for general school purposes on all residents of the Mount Carmel Area School District who are eighteen years of age or older at a rate of 180% for the 2023-2024 fiscal year.

18. Approve the re-enacting and continuation of a resolution providing for the levy and assessment of a school tax for general purposes under the "Local Tax Enabling Act" upon the transfer of an interest in real property to the extent that transfers are subject to the tax imposed by the Commonwealth of PA on said real estate transfers within the geographical limits of the Mount Carmel Area School District for the 2023-2024 fiscal year.

19. Approve the resolution providing for the levy and assessment of a school tax on real property in the Mount Carmel Area School District for the fiscal year 2023-2024 for the general purpose and to pay authority rental and debt service.

20. Approve the certified tuition rates, for use during the 2023-2024 school term, at Elementary $8,304.61 and High School $8,321.92.

21. Approve the agreement with New Story and Mount Carmel Area School District for the school year 2023-2024 as presented. (There are Currently 2 students attending).

22. Approve the agreement with Safety Net Counseling, Inc. for the 2023-2024 school year as per the agreement presented.

23. Approve the proposal with Tyler James for consulting services as needed, at $120.00 per hour, not to exceed $4,900.00.

24. Approve the purchase of 2 used school buses from Klinger's Transportation at a total cost of $6,500.00.

25. Approve the purchase of 2 convection ovens for the Elementary Kitchen from Hubert Company at a cost of $54,582.00.

26. Approve the district's insurance contract to Varano Insurance Agency in the amount of $180,482.00.

27. Approve to establish a 5 year scholarship in memory of Joseph G. May III as per the letter presented.

28. Approve the special needs settlement agreement for PA Student Secure ID #1689630248.

29. Approve the following to Klinger's 2022-2023 including the 2023 summer driving list: Crystal Mease, Robert Vincenzes, Brent Herb and Kathleen Mirarchi.

30. Approve the agreement of sale of the MCASD Educational Broadband Service License (WLX267) to Clearwire Spectrum Holdings LLC.

31. Approve the first reading of the following policy attachment:

    124 Early College Program Policies and Information

32. Approve the second and final reading of the following board policy:

    251 Students Experiencing Homelessness, Foster Care and Other Educational Instability

XII. <u>Personnel Items</u>:

A. A motion is needed to approve Personnel Items 1. through 21. as listed:
<u>(Roll Call Vote)</u>

1. Accept the resignation of Nadine Shultz as Special Education teacher effective August 20, 2023 as per the letter presented.

2. Accept the resignation of Tiffany Stepp as Secondary Science Teacher effective June 2, 2023 as per the letter presented.

3. Accept the retirement of Sharon Stankiewicz as Athletic Office Secretary effective September 7, 2023 as per the letter presented.

4. Approve the hire of Paige Harris as an Elementary Teacher, at a salary of $38,598 (Bachelor's Scale), with benefits as per the teacher's contract with a start date of August 16, 2023. This position is open due to a retirement.

5. Approve the hire of Kelly Konyar as a Special Education teacher, at a salary of $66,801 (Bachelor's Scale), with benefits as per the teacher's contract with a start date of August 16, 2023. This position is open due to a resignation.

6. Approve the following teachers for summer school: Alexandra Danilowicz, Darla Kalbarchik, Michael Scicchitano and Robert Beierschmitt at a rate of $25.00 per hour for 2 hours per day for a maximum of 20 days.

7. Approve the following teachers on an as needed basis for Elementary Summer School/Elementary Tutoring during the 2023 summer: Amy Watkins, Brooke Heim, Darla Kalbarchick, Ann Rusinko, Karen Zimmerman and Lisa Toms. These are grant-funded positions paid through the American Rescue Plan's ESSER grant funding to address learning loss.

8. Approve the following teachers on an as needed basis for Elementary Summer School/Elementary Tutoring Substitutes during the 2023 summer: Kerri Spears, Sherry Hollenbush, and Heather Billman. These are grant funded positions paid through the American Rescue Plan's ESSER grant funding to address learning loss.

9. Approve the hire of Thomas Moser as part-time summer help, at $12.00 per hour not to exceed 20 hours per week. He is a current employee.

10. Approve Mike Elgin, Carlie McGinley and Kayla Gedney as 2023 summer Lunch Program monitors, on a rotating basis up to 2 hours per day at $12.00 per hour from June 12, 2023 through July 20, 20203.

11. Approve a $1.00 per hour salary increase for all support staff effective July 1, 2023.

12. Approve a one time salary adjustment, as listed below, for all full time support staff effective July 1, 2023.
    - 0-9 years of service $500.00
    - 10-19 years of service $750.00
    - 20 plus years of service $1,000.00

13. Approve salary increase for all members of the Act 93 Agreement and the Professional Employees' Compensation Plan, effective July 1, 2023 as per the terms of the agreements. This increase was included in the 2023-2024 General Fund Budget.

14. Approve a salary increase for Business Manager, Corrina Lesko, effective July 1, 2023, as per the terms of her contract. This increase was included in the 2023-2024 General Fund Budget.

15. Approve to tenure the following staff: Brooke Kroh

16. Approve the termination of employee ID#102070, effective immediately.

17. Reclassify Cassandra Niglio as Athletic Director and TELA Coordinator at a salary of $40,000.00 for the 2023-2024 school year. The duties of TELA Coordinator will now be part of the Athletic Director job description. This position will be part of the Professional Employees Compensation Agreement.

18. Reclassify Gregory Sacavage as Associate Athletic Director at a salary of $14,000.00 for the 2023-2024 school year.

19. Approve the following ESY Program teachers at $25.00 per hour for 8.5 hours per week for a total of 6 weeks; Melissa Shurock, Elizabeth Zimmerman, Colleen Seid, Evelyn Webb, Jenette Stapert, Brionne Dyszel and Nikki Cole. This is retroactive from June 13, 2023. These are grant-funded positions paid through the American Rescue Plan's ESSER grant funding for summer learning programs.

20. Approve Chrissy Hood, Jeannie Delong, Beth Schoppy, Carlie McGinley, Nicole Kuykendall, Laura Jurevicz, Kayla Gedney and Gini DeJesus as aides/PCA's for the ESY program at a rate of $12.00 per hour, for 8 hours per week, for a total of 6 weeks. This is retroactive from June 13, 2023.

21. A motion is needed to accept the applications and place them on file.

    Applications to be placed on file:

Madeline Charles – Benton, PA	English
Rebecca Daukaus – Minersville, PA	Mid-Level Science

Amanda Hemsarth-Poynter – Greenwood, IN	Early Ed
Kelly Konyar – Catawissa, PA	Sp Ed
Brendan Lamey – Danville, PA	Biology
Mandy McElhany – Homer City, PA	Biology
Carolyn McSween – Lewisburg, PA	English
Gregory Mentzer – Ashland, PA	Principal
Harlee Mowery – Bloomsburg, PA	English
Patricia Pupo – Mount Carmel, PA	English
Kathy Williams – Mount Carmel, PA	Aide
Jeremy Winn – Danville, PA	Principal

XIII. Public Comments and Questions:

XIV. Adjournment.

XV. Future Meetings:
Regular Meeting – July 20, 2023

XVI. Board Handouts:
A. Minutes of the May 15, 2023 Regular Board Meeting