MOUNT CARMEL AREA SCHOOL DISTRICT
600 WEST FIFTH STREET
MOUNT CARMEL, PA 17851

REQUEST FOR EDUCATIONAL TRIPS AND TOURS

While the Mount Carmel Area School District recognizes the value of educational trips, it does not encourage students to miss time from school because it could be detrimental to their academic success. The District requires that parents/guardians comply with the following guidelines relative to educational trips.

- The request for an Educational Trip must be submitted to the Superintendent at leave seven (7) days in advance of the trip. Failure to meet this deadline will result in the request being denied.
- The trip must be educationally sound.
- The student must be passing all core subjects. It will also be your responsibility to make certain that all educational assignments are completed.
- The trip may not take place during the last two weeks of school.
- The number of cumulative days for educational trips in one school year may not exceed five (5) days.
- The trip may not take place during mandated state testing, such as PSSA or Keystone exams.

Since educational trips are not automatically approved, parents are cautioned to wait for a reply form the Superintendent who will determine if the trip will be educationally significant to the student.

Name of Student_____ Grade_____
Address_____
Dates of Trip_____Location_____

Will siblings enrolled in the school district participate in the educational trip? Yes_____ No_____
Names of Students and Grades:_____
_____

Describe the educational nature of the trip:
_____
_____
_____
_____
_____

Who will supervise the student whole on the trip?_____

Parent Signature:_____ Date:_____
Address_____

OFFICE USE ONLY
Approved_____ Disapproved_____ Date_____

Updated 2/21/2025