# MCA Senior Project Cover Sheet

**Student Name:** _____ **Grade:**_____

The Senior Project is a mandatory requirement for all 12th-grade MCA students. As part of this project, students must complete 10 hours of community service, which can be fulfilled through volunteering with local organizations, participating in charity work, or engaging in other community-based activities. Students may accrue these hours anytime between grades 9 and 12.

## Senior Project Advisor

Each student is required to have an Advisor. Your advisor is the adult that will oversee your hours, help guide the project, and verify that all requirements are met. Please fill out the following information and have the advisor sign the completed form with completion of hours.

**Advisor Name:** _____ **Phone #:** _____

**Email Address (if applicable):** _____

**Brief description of proposed project:**

_____

_____

_____

## Pre-Approval

Your project **must** be pre-approved by the guidance office before starting! Projects submitted without approval may be denied, requiring the student complete another project. Please see Mrs Nestico or Mrs Venna-Waugh for approval: _____

Out-of-building students can email Mrs Nestico/Mrs VennaWaugh for approval. These students should then **print** the email showing approval and **submit** it along with the rest of the paperwork

## Required Documentation

Please ATTACH a typed reflection paper briefly outlining the following information:

- ➔ What you did during the project…
  - ◆ This should include exact dates/times/hours logged
- ➔ How it impacted the community…
- ➔ At least one thing you learned…
- ➔ How will this experience help you in the future…

**Date of Project Completion:** _____ **Student Signature:** _____

**Advisor Signature (Confirming hours):** _____

**COMPLETED PACKETS** [Cover Sheet, Typed Reflection, and Guidance Approval email if applicable] should be submitted to the **principal's office** no later than April 1st.