Dear Parents and Guardians,

Recent legislative changes under **Pennsylvania Act 47 of 2025** have introduced new requirements for families with students enrolled in cyber charter schools. To ensure your student remains properly enrolled and that tuition is correctly allocated, you are now required to provide verified proof of residency multiple times throughout the school year.

Below is a summary of these new mandates and your responsibilities as a parent or guardian.

Twice-Yearly Residency Verification

Effective immediately, parents must now submit proof of the student's continued residency **twice per school year**:

- **Submission Deadlines**: Documentation must be provided by **November 1** and **March 1** of each school year
- **Recipients**: You must submit this proof to both your **cyber charter school** and your student's **school district of residence** (Mount Carmel Area.)

Required Documentation

To comply with the law, you must use the official Charter School Enrollment Form provided by the Pennsylvania Department of Education.
https://www.pa.gov/content/dam/copapwp-pagov/en/education/documents/instruction/charter-schools/charter%20school%20student%20enrollment%20form-fillable.pdf

Along with the form, you must provide **one** of the following documents, which must contain your name and current address and be **no more than three months old** where applicable:

- Active residential lease agreement or mortgage statement
- Utility or internet bill
- Bank statement
- Tax bill
- Insurance document
- Valid Pennsylvania driver's license or PennDOT ID card
- Valid vehicle registration
- Official government mail (e.g., voter registration or benefits information)

Important Notes

- **Homelessness Exemption**

These residency verification requirements do **not** apply to students identified as experiencing homelessness under federal law.

- **Dispute Process**: If a school district questions a student's residency, they have **10 days** to notify the cyber charter and the Department of Education. Your student will continue to receive instruction while any residency dispute is being reviewed.
- **Additional Checks**: Please be aware that your cyber charter school may still request residency verification at any other time if they have reason to believe a student's address has changed.

Failure to meet these deadlines may impact your student's enrollment status or the school's ability to receive funding for your child's education. We appreciate your cooperation in helping us meet these new state requirements.

If you have any questions, please contact our district office at 570 339 1500.

Sincerely,

Pete Cheddar
Superintendent
Mount Carmel Area School District